

Affiliated to the University of Burdwan
Champadanga :: Hooghly :: West Bengal :: Pin. 712401

Phone : 03212 - 255104 <u>Estd.</u> : 1971

Ref. No.....

Date.....



CRITERIA 6

6.2.1: INSTITUTIONAL PERSPECTIVE PLAN

&

DEPLOYMENT DOCUMENTS





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Curricular Aspects

The renown of any and every educational institution depends on a well planned, appropriately structured and realistically designed curriculum. As Govt-Aided educational institution, the present academic framework provides no space to the affiliate colleges in designing and/or implementing their own institutional curricular structure. However, our college wholly adheres to the curriculum frame provided by our parent University. Adequate measures are taken towards in-time and effective implementation of the curriculum by specifying the academic year plan in the college prospectus.

In accordance with the academic year plan of parent University, prior to the commencement of each session the IQAC Cell and the Academic Sub-committee prepares an Academic Calendar. Accordingly, for the timely dissemination of the lesson plans, a central routine is prepared keeping in mind the credit to hour ratio of the specified courses offered.

Effective delivery of curriculum is made by using traditional backboard teaching, complemented by the use of modern ICT enabled tools, techniques, e-learning resources and digital platforms. Apart from taking regular classes as per the prescribed syllabi, all the departments engage in other diverse modes of academic dissemination by organizing departmental students' seminars, quiz competitions, essay writing contests, wall magazines, conducting field based surveys, preparing models for exhibitions etc. The laboratory based departments conduct specific field trips with their students that add to their pragmatic understanding and provide good exposure to the field of application of the subject they learn.

Internal assessment tests beyond the set assessment structure of University are informally conducted by all the departments by monitoring regular class performances of students from various angles such as participation in interactions during regular theoretical and practical classes, participation in social programs organized by the institution, evaluation of specific assignments given individually or in groups etc. Curriculum enrichment is provided by integrating relevant issues of professional ethics, gender, human values, environment and sustainability as per the scope of the given course structure of specific subjects.

As an appropriate measure of institutional assessment, feedback is collected from all stakeholders, analysed, action taken report prepared by authority and displayed on institutional website.

Teaching learning and evaluation

Teaching learning is considered as the area of utmost importance of any educational institution. Keeping harmony with the notion, our institution not only puts sincere efforts to maintain its standards but also strives to attain betterment in every feasible area. At present our institution runs three programs of BA, B.Sc and B.Com with 19 departments offering Honours (16 Major) and General (19 Minor) courses. Our admission process is fully transparent which is conducted



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through online mode following the guidelines provided by University of Burdwan and also Government of West Bengal. The average enrollment percentage of our college was more than 60% over the last five years. Admission under reservation allotment strictly adhered to the reservation criteria as prescribed by the Government reservation policy.

In our institution percentage of teachers filled against sanctioned post is almost 85% with 52% teachers having NET/SET/SLET/PhD as their highest qualifications. Although student: teacher ratio is approximately 65: 1 our institution adopts a multidimensional holistic approach to focus on student centric teaching-learning which include experiential learning provided by the departments where practical hands on experimental performance forms an integral part of their curriculum. Additionally, almost all the departments irrespective of their defined course conduct educational excursions which help the students in acquiring real life lessons. Participative and creative learning is encouraged by conducting students' seminars, quiz contests, wall magazines, art competitions, cultural programs, sport meets and also community based social and environment awareness programs. Digital learning initiatives expanded to a large scale during Covid pandemic times where different e-learning tools and platforms such as Google and Zoom formed an essential part of online teaching-learning. Presently also the blended mode of online-offline teaching-learning appears to be the preferred choice of significant number of newly entered students.

The external/internal examination system and reforms which comprised of both year-end (1+1+1 pattern; old) and semester end (CBCS pattern; new) in the last five years was transparent and efficient, conducted under the specified guidelines of our parent University. Program and course attainment of students were monitored directly by their results as well as by indirect survey based methods.

Research, Innovations and Extensions

Our college with its limited infrastructure and capacity has made sincere efforts to inculcate the culture of research among students and faculties. Unfortunately, our institution received no research mobilization grants in last five years as UGC stalled their scheme of allocating funds to Govt-Aided colleges under the Plan Block Grant (PBG) of five years since 2017 (after the completion of 12th Five Year Plan).

However, in an attempt to create a research driven innovation ecosystem, students were encouraged to participate in National Science Day, workshops, model exhibitions etc. Besides, as an initiative to create an atmosphere that can foster the growth of Indian Knowledge system, Centre of languages has been formed which intends to digitize records of especially ethnic and ancient languages and preserve the nearly lost form of art and culture that could show the path of linguistic evolution.



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As other research initiatives, our college conducted in total 48 seminars and webinars (during Covid period). Besides, 104 research articles were published by the faculty members of our college out of which significant numbers were enlisted in UGC-CARE LIST with impact factors provided by standard clarivate calculating bodies (e.g ISI Web of Science and Scopus). In addition, 43 book chapters in books and/or edited volumes were also added to the list of research endeavors by our faculties.

Participating in community based extension programmes is also considered as an essential part, in fostering research mindedness in students. Hence, to promote awareness and instill critical thinking amongst students, several events relating to environmental issues, health and hygiene campaigns, and social and mental health related issues were conducted. Very importantly, as part of an UGC initiative, our institution conducted an area wide survey during Covid pandemic to map the mental and social situations of the community thriving in rural livelihood. Additionally, after reopening of institution post Covid lockdown, mental health counselling sessions conducted in collaboration with a certified NGO was also a significant project undertaken by our college. Furthermore, about 41 outreach programs were also performed by the NSS and NCC units of our college.

Infrastructure and learning resources

The total campus area of our college is 13.89 acres which includes one 11 sided playground, basket-ball ground, volley-ball ground and a badminton court. Campus has a lush green cover area and a water body covering 1.50 acres approximately. The college campus is surrounded and by a boundary wall with two main gates controlled by security personnel who safeguard the students and college properties as well. CCTV surveillance is set to control any unfair activities. Green area has a medicinal garden and recently a dragon fruit is being set up in the backyard. Apart from the above our college has

- Nine buildings containing all basic amenities are constructed over the campus area which helps in smooth conduction of teaching-learning and administrative works.
- New administrative has been setup which consist of Principal's office, staff room, Head Clerk's chamber, accounts section and server room.
- Institution has 43 classrooms and a seminar hall. New auditorium cum smart classroom has been constructed recently.
- The central library consist 36718 books, 3108 magazines, 10 daily newspapers and subscribed journals. Library subscribes to various resources through UGC INFLIBNET N-



14-08-20-24 Principal Resinds a Mahawayalaya Chambadanga, Hooghly



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List programme where users can have access to above 6000 e-journals and above 7,99,500 e-books. Institutional membership of British Council Library is provided. Automated and upgraded ILMS KOHA software (version 23.11.03.000) is used and hosted in the cloud.

- The drinking water facilities include two drinking water tanks, two water purifiers and two cold drinking water supply equipments.
- The laboratories (06 full sciences; 05 other partial) are equipped with scientific instruments, chemicals, specimens arranged by the college after annual budget allocation.
- College gymnasium and yoga training centre is maintained by the Physical Education Department.
- The college runs health care unit with a devoted staff to provide initial first aid and preventive treatment as and when required.
- The college has a 'computer hub' with desktop and Wi-Fi connections. College has 59 computers and laptops for departmental usage and 20 computers for office use.
- The Nature's club of the college maintains the green environment of the college.

Students Support and Progression

An educational institution is benchmarked by its students' performance and further progression beyond the periphery of the parent institution. In order to cater to such type of support our institution facilitated the process by which more than 42 % of our students received financial support in the form of scholarships and freeships from different Government or Government sponsored organizations in last five years.

Apart from assisting in receipt of financial grants, our institution took active role in strengthening other capacity building skills of students by arranging workshops, seminars and experimental field trips where their performance were assessed in terms of participation and collaboration within a team, their leadership skills mapped, problem solving attitude and emotional intelligence analysed all of which could equip them to face real life and work place challenges outside the comfort of their home and institution. Besides, communication skill enhancement programs, health and fitness programs were also organized for students as good communication skills remains an ultimate mode of self expression while sound physical and mental health an indispensable element of growth.

Our institution being situated in the rural backdrop struggle in placing our students in high profile jobs of elite organizations. However, to sincerely overcome the obstacle in past academic





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sessions, excluding the sessions affected due to Covid 2019 pandemic, few placement and on job training programs were organized by Placement Cell of our institution which were specifically meant to boost their confidence and train them with the needful technical skills of job market.

In the last five years about 14% students of our institution made progression to other institutions for gaining higher qualifications while some entered other fields of employment. Few students qualified state/national level eligibility examinations meant for entering into research while few qualified the entrance tests and entered into Government jobs.

Our institution is known for its sports and cultural ambience with 13 awards received from state/national level sports. 2022 marked as the year of 'Golden jubilee' of our institution hoisted several programs out of which the cultural programs reflected their creativity and sense of aesthetics. Alumni meets were organized at departmental level.

Governance, leadership & management

The college is governed by the Acts defined by University of Burdwan. According to Acts, University Statutes, Ordinances and the guidelines of MHRD and UGC and also the Higher Education Department of the State Government, the college has various authorities like Governing Body and Financial committee. The internal committees like Purchase Subcommittee, Infrastructure Development Sub-committee, Grievance Readressal Cell, Nature's Club, Women's Cell, Placement Cell, Anti-Ragging Sub-committee, Cultural Subcommittee etc are formed by the Governing Body to carry out the activities of the college smoothly with proper monitoring and responsibility. Teachers, Students, Support Staff and other stakeholders of the college are involved in the decision making process through various platforms.

The college has partially implemented e-governance in areas of finance, admission and students progression. Most of the activities of the college are decentralized and managed by various subcommittees as per decision of the college authority.

The IQAC has been actively involved in the leading and assisting the quality initiatives like conducting induction program for CBCS and currently for NEP as well. The decentralization of college activities, maintaining campus, development of infrastructural, renovation, conducting vocational courses and imparting computer literacy to the students are some of the major initiatives taken by IQAC.

Provisions of UGC and the State Government for the performance appraisal are made applicable to the employees, The college adopts different modes for audits such as academic audit, green audit, gender equity audit apart from the statutory financial audit to maintain transparency regarding resource mobilization, infrastructural maintenance and smooth operation of various





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activities. The college authority follows the Government guidelines and decisions of the Governing Body regarding collection and disbursement of funds. Strict financial discipline is ensured through periodical financial audit as engaged by the Higher Education Directorate of the State Government.

The Teachers are encouraged to undergo orientation program and Refresher Courses, participate in the conference, seminars, workshops and become members of professional bodies with facilities of duty-leave been provided to them. Administrative training programs have also been undertaken with the support of the Higher Education Department.

Institutional Values and Best Practices

Educational institution is an ecosystem that is meant to provide a balanced and healthy niche to its stakeholders. Besides, it is also expected to make valuable additions to the life and livelihood of its surrounding community. Aiming to reach the goal and provide such community services via students-teachers-community participation programs our institution has taken up several initiatives. Considering the fact that Women still remain to be the underprivileged class especially in the rural areas Women's Cell of our college organized several awareness programs related to gender issues, discrimination and harassment of women in last five years. Besides, programs relating to personal and profession development of Women were also organized. Our institutional endeavors have undergone through the process of Gender Audit. Apart from Women's Cell, Anti ragging Committee and Internal Complaints Committee were formed who are dedicated to work in collaboration for ensuring the safety of all students and staff irrespective of their gender.

The Institution has taken initiatives for energy conservation by implementing the use of LED lights. Other green campus initiatives are taken by increasing and protecting the green coverage area, maintaining medicinal garden, banning the use of plastic within campus, increasing paper less communication etc. Besides water conservation is taken care of by setting up of rain harvesting units. Additionally, E-waste management plans, waste disposal system, organic fertilizer generating unit (vermicomposting), constructing disabled-friendly ramp and wash rooms etc are some other initiatives taken by our institution.

Our institution has made efforts to create an inclusive environment providing tolerance and harmony towards cultural, regional, linguistic, communal socio-economic diversity by planning and executing several programs like celebrating commemorative days of eminent persons, celebrating regional as well as national festivals, celebrating International Mother Language Day etc.





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The best practices of our institution included promotion of mental health and social awareness among students as a protective measure of eliminating the ill effects of Covid pandemic from their mental and physical psyche. Besides financial empowerment of girl students were also promoted as a best practice. Our institutional distinctiveness lies in its natural and ecofriendly atmosphere that can foster holistic growth of its students.

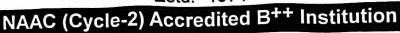


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Affiliated to the University of Burdwan

CHAMPADANGA, HOOGHLY, WEST BENGAL, PIN.- 712401







RM/GB/ Noti/64/18

2017-2018

Date 28/8/2016

Meeting Notice:-

13th meeting (2018) of the Governing Body of Rabindra Mahavidyalaya will be held on 7.04.2018 at 12.00 noon in the chamber of the Principal to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 12.12.2017.
- 2. Deliberation of points arising out of the confirmed minutes and actions taken.
- 3. Submission of requisition list against vacancies (Teaching and Librarian) to be sent to WBCSC.
- 4. Pay fixation of Head Clerk.
- 5. Consideration of CAS benefit to Teachers.
- Accrual of incremental benefit to two NTS for completion of 20 years of service.
- 7. Incremental benefit to Teachers due to Phd/ M.Phil degrees.
- 8. Confirmation of service of Teachers after completion of one year of service.
- 9. Pay-protection and counting of past service in case of Dr. Papiya Dutta Asst Prof.in History and Dr. Uday Kumar Khan Asst. Prof. in Physics.
- 10. Approval of Child Care Leave
- 11. Leave encashment of Smt. Jayasri Bera, Retd. NTS.
- 12. Consideration of Leave Applications.
- 13. Approval of the decisions of the Provident Fund Sub-Committee.
- 14. Pay-revision of Casual NTS vide Finance Committee resolution no.4 dated 24.12.2014.
- 15. Re-consideration of applications of Teachers for transfer.
- 16. CAS benefit of Maniklal Mondal, retd GLI
- 17. Monetary benefit in case of Sri Prakash Bhakar, casual NTS against completion of 14 years of service.
- 18. Teacher-in-Charge's report.
- 19. AOB with permission of the Chair.

17. 8. 2024 11. 18. 2024 (Prof. Sujata Bandyopadhyay)

(Prof. Sujata Bandyopadhyay)
Teacher-in-charge & Secretary 26.318.

Teacher-in-/sharge & Secretary Rabin/.ra Mahavidyalaya Char.padanga, Hooghly

Phone: (03212)255104. E-mail: principal@rabindramahavidvalaya.org Website: www.rabindramahavidvalaya.org

Rabindra Mahavidyalaya Champadanga, Hooghly

Proceedings of the meeting of the Governing Body of Rabindra Mahavidyalaya held on 07.04.2018 at 12.00 Noon in the Chamber of the Principal.

Members present :-

- 1. Dr. Tapan Kumar Ghosh.
- 2. Prof. Sujata Bandyopadhyay
- 3. Prof. Sanchaita Ghosh.
- 4. Dr. Prasanta Bhattacharyya.
- 5. Dr. Krishna Kumar Mondal
- 6. Prof.Pirupada Malik
- 7. Sri Mrinal Kanti Bera.
- 8. Sri Saumabha Gupta

In the absence of Sri Rachpal Singh, President of the Governing Body, Dr.Tapan Kumar Ghosh University Nominee and Hon'ble Member of the Governing Body presided over the meeting.

of the proceedings of the last meeting of the Governing Body held on 12/12/2017.

Proceedings of the last meeting of the Governing Body dated 12/12/2017 were read out by the Teacher-in-charge and confirmed.

Item - 2. Deliberation on points arising out of the confirmed minutes and action taken

Teacher-in-charge informed the House of the action taken in respect of the decisions taken in the last meeting.

Item -3. Submission of requisition list against vacancies (Teaching and Librarian) to be sent to WBCSC.

Unanimously resolved that requisition be submitted to the West Bengal College Service Commission on the basis of the following list of admissible vacancies against approved teaching and librarian posts up to 30.04.2018 as per Register of Appointment (ROA) authenticated by the Backward Class Welfare Department of the Govt. of West Bengal. Admissible Vacant posts of assistant Professors: -

SI. No.	Subject (Gen./Hons/PG)		NO. of Existing Teacher(s)/Librarian in the substantive posts	Admissible	Position of vacant post as per	Category of vacant post as per ROA	Rem arks
(A)	(B)	(C)	(D)	(E)	ROA	(C)	(1.1)
1	Sanskrit	2	1	1	(F) 43	(G) ST	(H)

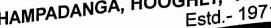
Teacher-in-charge & Secretary 1,4,2018
Rabindra Mahavidyalaya
Champadanga, Hooghly

17. 8. 2024 18. 18. 2024

President J. 4 2018
Rabindra Mahavidyalaya
Champadanga, Hooghly (W.B)

AHA RABINDRA Affiliated to the University of Burdwan

CHAMPADANGA, HOOGHLY, WEST BENGAL, PIN.- 712401









Date 13.8.201

2018-2019

Meeting Notice:-

14th meeting (2018) of the Governing Body of Rabindra Mahavidyalaya will be held on 21.08.2018 at 12.00 noon in the chamber of the Principal to transact the following items of business. Members are requested to attend the meeting.

- 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 07.04.2018.
- 2. Deliberation of points arising out of the confirmed and actions taken.
- 3. Appointment of Dr. Prasanta Bhattacharyya in the post of Principal vide Memo No. 48/CSC/BU/(HGL)-11/17. Dated 01.8.2018.
- 4. Seeking permission for the post of Cashier.
- 5. Consideration of CAS benefit to Teachers.
- 6. Accrual of incremental benefit for completion of 20 years of service of NTS
- 7. Incremental benefit to Teachers due to M.Phil /Ph.D degree.
- 8. Approval of child care Leave
- 9. Consideration of Leave Applications.
- 10. Approval of the decisions of the Provident Fund Sub-Committee.
- 11. Pay-revision of Casual NTS vide Finance Committee resolution no.4 dated 24.12.2014.
- 12. Confirmation of Newly appointment teachers.
- 13. Disposal of unused/ defected computer or parts of computers and
- 14. Modification of the Placement Cell & inclusition of new members,
- 15. Sanction of Budget for Financial year 2018-19.
- 16. AOB with permission of the chair.



(Prof. Sujata Bandyopadhyay)

Teacher-in-charge & Secretary

Teacher-In-Charge & Secretary Rabin/ra Mahavidyalaya Char padanga, Honghly

Phone: (03212)255104, E-mail: principal@rabindramahavidvalava.org

Website: www.rabindramahavidvalava.org

Meeting of the honerning Body of Ralindra Matouridya laya Time; 12 Noon Date 21.08, 2018. Signature Herrheins Prosent Minal Kaati Bera 21/8/18

Rabindra Mahavidyalaya Champadanga, Hooghly

Proceedings of the meeting of the Governing Body of Rabindra Mahavidyalaya held on 21.08.2018 at 12.00 Noon in the Chamber of the Principal.

Members present :-

- 1. Sri Rachpal Singh, President
- 2. Prof. Sujata Bandyopadhyay, Secretary and Teacher-in-Charge
- 3. Prof. Saktiman Sinha Roy, University Nominee
- 4. Prof. Sanchaita Ghosh, University Nominee
- 5. Dr. Prasanta Bhattacharyya, Teachers' Representative
- 6. Dr. Krishna Kumar Mondal, Teachers' Representative
- 7. Prof.Pirupada Malik, Teachers' Representative
- 8. Sri Mrinal Kanti Bera, Non-teaching Staff Representative
- Sri Saumabha Gupta, Non-teaching Staff Representative
 Sri Rachpal Sing, Hon'ble President of the Governing Body presided over the meeting.

Item – 1. Confirmation of the proceedings of the last meeting of the Governing Body held on 07.04.2018

Proceedings of the last meeting of the Governing Body dated 07.04.2018 were read out by the Teacher-in-Charge and confirmed.

Item -2. Deliberation on points arising out of the confirmed minutes and action taken

The Teacher-in-Charge informed the House about the action taken in respect of the decisions taken in the last meeting and since none of the members present asked for any change or modification of the proceedings of the last meeting, no deliberation was needed on points arising out of the confirmed minutes.

Item – 3. Appointment of Dr. Prasanta Bhattacharyya in the post of Principal vide Memo No. 40/CSC/BU/(HGL)-11/17, dated 01.08.2018.

The Teacher-in-Charge informed the members present about the Recommendation Letter sent by the West Bengal College Service Commission (WBCSC) vide Memo No. 40/CSC/BU/(HGL)-11/17, dated 01.08.2018. pertaining to the appointment of Dr Prasanta Bhattacharyya, Associate Professor of English of this College to the post of Principal, Rabindra Mahavidyalaya, Champadanga, Hooghly. The President and the other members expressed their happiness over this development and the President, on behalf of the Governing Body of the College, proposed in favour of issuing the Appointment Letter with Ref. No. RM/Appt/Principal/142/18, dated 21.08.2018 for the said post in the name of Dr Prasanta Bhattacharyya. The incumbent was informed in the Appointment Letter to join the post of Principal of this College within 30 (thirty) days from the date of issuance i.e. 21.08.2018 of the said letter. In this connection, the President made sure that all relevant certificates, marksheets and other documents pertaining to the candidature of Dr Prasanta Bhattacharyya would be checked and verified prior to his joining the said post.

Principal & Secretary
Rabindra Mahavidyalaya
Champadanga • Hooghly

Teacher-in-charge & Secretary Rabindra Mahavidyalaya Champadanga, HoogiliV

Rabindra Mahavidyalaya
Champadanga, Hooghly (W.B)



Affiliated to the University of Burdwan

CHAMPADANGA, HOOGHLY, WEST BENGAL, PIN.- 712401





NAAC (Cycle-2) Accredited B++ Institution

Ref. No. RM/G.B. Meeting/Notice/162/18

Date 07.9.2018

2018-2019

Meeting Notice:-

16th meeting (2018) of the Governing Body of Rabindra Mahavidyalaya will be held on 15.09.2018 at 12.00 noon in the chamber of the Principal to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 29.08.2018.
- 2. Deliberation on points arising out of the confirmed resolutions and actions
- 3. Joining of Dr. Prasanta Bhattacharyya to the post of Principal (approval of joining, pay protection and charge hand over and take over) 4. Change of signatories.
- 5. Revamping of Sub-Committees.
- 6. Security arrangements and provision for Night Guard.
- 7. Principal's conveyance and communication expenses vide G.O. No.1163-8. Leave application.
- 9. Confirmation of service of Prof. Sreyasi Bandyopadhyay, Asst. Prof. of
- 10. AOB with permission of the chair.

(Dr. Prasanta Bhattacharyya) Principal & Secretary

Principal & Secretary Rabindra Mahavidyalaya Champadanga · Hooghly



Phone: (03212)255104. E-mail: principal@rabindramahavidvalava.org Website: www.rabindramahavidvalava.org

Meeting of the Governing Body of Rabindra Mahavidyalaya hold on 15.09.2018, Saturday

Date: 15.09.2018	Time: 12:00 Non
Members Present	
1) Sai Rachfal Singh	
2) Do Pagnota Dhotachiana	Ju (5) 15/01/18
2) Der Paganta Shattachanga 3) Paof. Saktiman Sinha Roy	Carried 15/0710
9) 190%. Sanchaita Ghash	fluck 15.09.19"
5) Da. Tapan Kunar Ghash	The h 15/09/18
6) toral. Pierrepada Malix	aluali. 15/09/18
7) Da. Karishne Kumar Mondal 8) Sai Marial Kanti Bera	Krishne Kr. mondal 15/9/18.
9) Soi Sourrobha Gupta	Soumalike Gupte.
) Sa se isorpe orapia	- Casamora grata
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Rabindra Mahavidyalaya

Champadanga, Hooghly

Proceedings of the meeting of the Governing Body of Rabindra Mahavidyalaya held on 15/09/2018 at 12-00 noon in the chamber of the Principal.

Members present:-

- 1. Sri Rachpal Singh, President
- 2. Dr. Prasanta Bhattacharyya, Principal & Secretary
- 3. Prof Saktiman Sinha Roy, University Nominee
- 4. Prof. Sanchaita Ghosh, University Nominee
- 5. Dr. Tapan Kumar Ghosh, University Nominee
- 6. Prof. Pirupada Malik, Teachers' Representative
- 7. Dr. Krishna Kumar Mondal, Teachers' Representative
- 8. Sri Mrinal Kanti Bera, Non-teaching Staff Representative
- 9. Sri Saumabha Rupta, Non-teaching Staff Representative

Sri Rachpal Singh, Hon'ble President of the Governing Body presided over the meeting.

Confirmation of the proceedings of the last meeting of the Governing Body dated 29.08.2018.

Item - 1: Confirmation of the proceedings of the last meeting of the Governing Body dated 29.08.2018

The proceedings of the last meeting of the Governing Body dated 29.08.2018 were read out by the Principal and confirmed.

- Item 2: Deliberation on points arising out of the confirmed resolution and action taken

 The Principal informed the House of the action taken in respect of the decisions of the last meeting.
- Item 3: Joining of Dr. Prasanta Bhattacharyya to the post of Principal (approval of joining, pay protection and charge hand over and take over)
 - a) Approval of joining of Dr. Dr Prasanta Bhattacharyya to the post of Principal

On the basis of the recommendation of the West Bengal College Service Commission vide Memo No. 48/CSC/BU/(HGL)-11/17, dated 01/08/2018 and pursuant to the resolution of the Governing Body dated 21.08.2018, Dr Prasanta Bhattacharyya, S/o Sri Deb Ranjan Bhattacharyya of 18/D Vidyasagar Lane, P.O.-Nabagram, Dist. Hooghly, Pin-712246, West Bengal joined the post of Principal in this College on 01/09/2018 at 10.00 AM (FN) vide College Appointment Letter No.-RM/Appt/Principal/142/18 dated, 21/08/2018.

The Governing Body accepted the joining of Dr. Prasanta Bhattacharyya to the post of Principal of the institution. It was further resolved that the name of Dr. Prasanta Bhattacharyya be forwarded by the Hon'ble President, Governing Body for approval of his appointment a Principal of this College to the Director of Public Instruction, West Bengal and the IC University of Burdwan as early as possible and Dr. Prasanta Bhattacharyya's taking the charg of the College on 01/09/2018 at 10 AM (FN) was also thus approved of. The Principal was requested to do the needful regarding fixation of his pay and other related matters.

b) Pay-protection of Dr. Prasanta Bhattacharyya, Principal

The Governing Body unanimously resolved that the newly appointed Principal & Secretary mentioned hereunder be given the pay-protection on and from his date of joining i.e. 01/09/201

principal & Secretary Men labindra Mahavidyalaya hampadanga • Hooghly

Page 1 of 4

President (7) Rabindra Mahavidday

Rabindra Mahavidyalaya

Champadanga, Hooghly

Proceedings of the 1st meeting of the Governing Body of Rabindra Mahavidyalaya held on 09/03/2019 at 3 pm in the chamber of the Principal.

Members present:-

- 1. Sri Rachpal Singh, President
- 2. Dr. Prasanta Bhattacharyya, Principal & Secretary
- 3. Prof. Jishu Sil, Government Nominee
- 4. Prof. Satyajit Biswas, Government Nominee
- 5. Dr. Sujit Kumar Roy, Nominee of West Bengal State Council of Higher Education Council
- 6. Dr. Krishnakumar Mondal, Teachers' Representative
- 7. Prof. Haripada Dhara, Teachers' Representative
- 8. Dr. Somnath Das, Teachers' Representative
- 9. Sri Gobinda Ch Mondal, Non-Teaching Staff Representative

Rachpal Singh, Hon'ble President of the Governing Body presided over the meeting.

Item - 1: First Meeting of the new Governing Body

The gathered members unanimously resolved that w.e.f. 09.03.2019, Saturday, the newly formed Governing Body of Rabindra Mahavidyalaya, Champadanga Hooghly would start functioning according to the West Bengal Universities and Colleges(Administration and Regulation) Act, 2017. It was further resolved that this Governing Body of the College would work and function in compliance with the clauses and sub-clauses enshrined under the said act and the powers and functions of the Governing Body should be such as might have been provided in the statutes of the affiliating University i.e. the University of Burdwan in the present case.

Item - 2: Formation of the Finance Sub-Committee

Following St.7(G.B.)/3, the members of the Governing Body vouched for the formation of the Finance Sub-Committee to look after the Financial affairs of the College. After a meaningful discussion among the members, the said Sub-Committee was formed in the following manner:

- 1) Dr. Prasanta Bhattacharyya(Chairman)
- 2) Dr. Sujit Kumar Roy
- 3) Dr. Tapan Kumar Ghosh
- 4) Dr. Krishna Kumar Mondal
- 5) Prof. Haripada Dhara

Principal & Secretary
Rabindra Mahavidyalaya
Champadanga • Hooghly

President

Rabindra Mahavidyalaya

Champadanga, Hooghly (W.B)



Affiliated to the University of Burdwan

Champadanga, Hooghly, West Bengal, Pin. – 712401



NAAC (Cycle-2) Accredited B++ Institution

Ref. No. RM/GB/Meet/112(A)/19 2019-2020

Date 20. 06.19

Meeting Notice

The Second(2nd) meeting (2019) of the Governing Body of Rabindra Mahavidyalaya will be held on 29.06.2019 at 1-30 PM in the Chamber of the Principal of the College to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last two meetings of the Governing Body dated 15.09.2013 and 09.03.2019.
- 2. Deliberation on points arising out of the confirmed minutes and actions taken.
- 3. Budget 2019-20.
- 4. Prior permission for Filling-up of the vacant post of Head Clerk consequent upon the retirement of Sri Banabehari Dutta Banik on 31.01.2019.
- 5. Approval of additional charge of Head Clerk to Sri Binay Kumar Sadhukhan, Accountant.
- 6. Leave encashment benefit of Sri Banabehari Dutta Banik, Ex-Head Clerk.
- 7. Promotional benefit of Sri Bappaditya Karmakar, Lab. Attendant in Chemistry after completion of 7 years of service.
- Proposal for State Government grant for construction/repair of building and development grant for purchase of furniture, laboratory equipment, computer and peripherals.
- 9. Creation of new teaching posts.
- 10. Introduction of Honours Course in Physical Education and General Course in Music.
- 11. Application for higher scale of pay of Late Susanta Kumar Manna, Ex-GLI.
- 12. Incremental benefit of Dr. Pirupada Malik and Dr Shelly Sinha due to award of PhD.
- 13. CAS benefit of Teachers.
- 14. Re-fixation of scale of pay of Dr Uday Kumar Khan, Associate Prof. of Physics.
- 15. Entry of outsiders.
- 16. Application for transfer of service of teachers.
- 17. Full Teaching Status of Librarians.
- 18. Leave application.
- 19. Principal's report.
- 20. AOB with permission of the Chair.

(Dr. Prasanta Bhattacharyya) Principal & Secretary Principal & Secretary

Rabindra Mahavidyalaya Champadanga, Hooghly (W.B.)

Binay//1:Notice-29.06.2019.dnc Phone: (03212) 255104 / E-mail: principal@rabindramahavidyalaya.org || Website: www.rabindramahavidyalaya.org

2nd meeting of the Governing Body of Roberdow Mach Date - 29.06.2019 1. RACHPAL SINGH 2. PRASANTA BHATTACHARYYA 3. LUJIT KUMAR ROY JISHU SHEEL 5. SATYAJIT BISWAS 6. TAPAN KUMAR GHOSH 7. SANCHAITA GHOSH 8. KRISHNA KUMAR MONDAL 9. HARIPADA DHARA 10. SOMNATH DAS GOBINDA CHANDRA MONDAL 11.



Affiliated to the University of Burdwan Champadanga, Hooghly, West Bengal, Pin. – 712401 Estd. - 1971



NAAC (Cycle-2) Accredited B++ Institution

2019-2020

Meeting Notice

The Fourth(4th) meeting (2019) of the Governing Body of Rabindra Mahavidyalaya will be held on 10.08.2019 at 12-00 noon in the Chamber of the Principal of the College to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last two meetings of the Governing Body dated 29.06.2019 and 25.07.2019.
- 2. Deliberation on points arising out of the confirmed minutes and actions taken.
- 3. Proposal for State Government grant for construction/repair of building and development grant for purchase of furniture, laboratory equipment, computer and peripherals.
- 4. Re-fixation of pay of Dr. Prasanta Bhattacharyya, Principal after pay protection as per vide G.O. No. 1181-Edn(CS)/5P-139/2018, dated-31.07.2019
- 5. Approval of additional charge of Head Clerk to Sri Binay Kumar Sadhukhan, Accountant.
- 6. Filling in of the vacant post of Cashier
- 7. Leave applications.
- 8. Joining of Dr Sadananda Nayak to the post of Asst. Prof. in Statistics
- Principal's report.
- 10. AOB with permission of the Chair.

rasanta Bhattacharyya) Principal & Secretary

Principal & Secretary Rabindra Mahavidyalaya Champadanga · Hooghly

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The fourth (4th) meeting of the Governing Body of Rabindra Mahavidyalaya held on 10.08.2019 at 12.00 noon in the Chamber of the Principal of the college.

Members present:-

- 1. Dr. Prasanta Bhattacharyya, Principal & Secretary
- 2. Dr. Sujit Kumar Roy, Nominee of West Bengal State Council of Higher Education
- 3. Prof. Jishu Sil, Government Nominee
- 4. Prof. Satyajit Biswas, Government Nominee
- 5. Dr Tapan Kumar Ghosh, University Nominee
- 6. Dr. Krishna Kumar Mondal, Teachers' Representative
- 7. Prof. Haripada Dhara, Teachers' Representative
- 8. Dr. Somnath Das, Teachers' Representative
- 9. Sri Gobinda Ch Mondal, Non-Teaching Staff Representative

Prof. Sujit Kumar Roy, Hon'ble Nominee of the West Bengal State Council of Higher Education presided over the meeting.

Item - 1:- Confirmation of the proceedings of the last two meetings of the Governing Body dated 29/06/2019 and 25/07/2019.

The proceedings of the last two meetings held on 29/06/2019 and 25/07/2019 were read out and confirmed.

Item - 2:- Deliberation on points arising out of the confirmed minutes and actions taken.

The Principal informed the House of the action taken in respect of the decisions of the last meeting.

Item - 3:- Proposal for State Government grant for construction/repair of building and development grant for purchase of furniture, laboratory equipment, computer and peripherals.

Dr. Prasanta Bhattacharyya, Principal stated about the written willingness of and good gesture shown by the Non-Teaching Staff of this college for installing bio-metric attendance for themselves as a way of partially fulfilling a pertinent clause attached to the said G.O. Accordingly, the members applauded the gesture and asked the Principal to take necessary steps for installation of the system for the Non-Teaching Staff for the time being. Consequently, the Principal of the college placed before the House the proposal prepared by the Principal's office for submission as required for the State Government Grant vide Memo Nos. 930-Edn (CS) 10M-59/2019 dated 20/06/2019 and 1125-Edn (CS)/10M-59 / 2019 dated 18/07/2019 regarding construction/repair of building and development grant for purchase of furniture, laboratory equipment, computer and peripherals. The members of the house studied the proposals amounting to Rs. 237,95,652.30 (Rupees two crores thirty seven lakhs ninety five thousand six hundred and fifty two and paise thirty only) meticulously and suggested the Principal for taking necessary steps to submit the proposal to the respective Higher Education Department within the stipulated time.

Rabindra Mahavidyalaya Champadanga, Hooghly(W.B)

President (octorg)
Rabindra Mahavidyalaya
Champadanga, Hooghly (W.B)



Affiliated to the University of Burdwan

Champadanga, Hooghly, West Bengal, Pin. - 712401



(Cycle-2) Accredited B++ Institution

Ref. No. R.M. / 6B/ Meet/179/19

Date 24.09.2019

2019-2020

Meeting Notice

The Fifth(5th) meeting (2019) of the Governing Body of Rabindra Mahavidyalaya will be held on 24.09.2019 at 12-30 PM in the Chamber of the Principal of the College to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last meeting of the Governing Body held on 10.08.2019.
- 2. Deliberation on points arising out of the confirmed minutes and actions taken.
- 3. Uploading of ratified documents of GAPTTs and GLs vide Memo No(s).1368-Edn(CS)/10M-83/2019, dated-03.09.2019 and Ed-907/2019, dated-16.09.2019.
- 4. Application of Sri Tilok Kumar Dey, former Guest Lecturer of Sanskrit
- 5. Extension of lien on service of Dr. Prasanta Bhattacharyya, Principal.
- 6. Application of Dr. Subrata Roy, Assistant Professor in Commerce for release from his present service on one year lien without pay.
- 7. Advance money for Blood Donation Camp
- 8. Formation of different sub-committees
- 9. Resignation of Part-time Teachers
 - 7.1: Sri Tanmay Ghosh, Part-time Teacher of Microbiology
 - 7.2: Dr. Manjusha Sarkar, Part-time Teacher of Botany
 - 7.3: Dr. Asish Kumar Pal, Part-time Teacher of Economics
- 10. Change of surname of Prof. Iti Mukherjee, Associate Professor in Economics
- 11. Leave applications
- 12. Installation of Gas pipeline in the Department of Chemistry

13. AOB with permission of the Chair.

(Dr. Prasanta Bhattacharyya) Principal & Secretary

Principal & Secretary Rabindra Mahavidyalaya Champadanga . Hooghly

Phone : (03212) 255104 / E-mail : principal@rabindramahavidyalaya.org || Website : www.rabindra

6.	SUBHRA DHOLEY	D COL
7.	SILPASRIKAR	Department of Chemistry
8.	SANJAY MAITY	Department of Geography
9.	SRIKANTA ADHIKARI	Department of Geography
10.	OWDENA CADINARI	Department of Defence Studies
11.	OWRENA SARKHEL	Department of Microbiology
	APARNA KHAN	Department of Education
12.	APARUP MAJI	Department of Political Science
13,	DEB KUMAR MAGI	Department of Education
14.	RAJKUMAR KABI	Department of Mathematics
15.	ABHIJIT DUTTA	Department of Education
16.	ARABINDA MAITY	Department of Physical Education
		Separation of Physical Education
17.	AYAN MUKHOPADHYAY	Department of Bengali
18.	NAYEM AHMAD KHAN	Department of Microbiology

The Principal was asked to send the names of the Guest Lecturers as per Memo No(s). 1368-Edn(CS)/10M-83/2019 dated 03.09.2019 and ED-907/2019 dated 16.09.2019 to the office of the DPI within the stipulated time.

The members of the Governing Body resolved that Appointment Letters should be issued to the respective Guest Lecturers and it may be prior to the date of today's meeting of the Governing Body.

In this connection, it was also resolved that the Government Approved Part Time Teachers (GAPTTs) already serving in the College would be enlisted further for submission of their names along with relevant academic and service details to the appropriate authority of the office of the DPI, Higher Education Department, the Govt. of West Bengal.

The combined lists of GAPTTs and GLs would be uploaded accordingly in the official online portal as notified in the aforementioned G.Os.

Item-4: Application of Sri Tilok Kumar Dey, former Guest Lecturer of Sanskrit.

The Principal of the College placed the Letter of the SDO, Chandannagore, Hooghly relating to the query about not sending the name of Sri Tilok Kumar Dey, former Guest Lecturer of Sanskrit of this College as per submission of the names of GAPTTs and GLs vide G.O.Nos. 1368-Edn (CS)/10M 83/2019 dated 03.09.2019 and Ed-907/2019, dated 16.09.2019. It was reported by the Principal, on the basis of all relevant documents pertaining to the appointment and service of Sri Tilak Kumar Dey that he was not serving this College as Guest Lecturer after 30.01.2017 and therefore his service period would in no way fall within the time span as required by the concerned G.Os.

After thorough study, the members unanimously decided that the issue of reappointment of Sri Tilak Kumar Dey would in no way be tenable and his candidature stood liable to be cancelled since his continuity in the College did not fulfil the stipulated norm in

Page 2 of 5

Principal & Secretary

Rabindra Mahavidyalaya

Champadanga, Hooghly (W.B)

Rabindra Mahavidyalaya
Champadanga, Hooghly (W.B)



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NAAC (Cycle-2) Accredited B++ Institution

Ref. No. RM/GB/Meet/191/19

2019-2020

Meeting Notice

Vate. 25/11/19

The Sixth(6th) meeting (2019) of the Governing Body of Rabindra Mahavidyalaya will be held on 23.11.2019 at 12-30 PM in the Chamber of the Principal of the College to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 24.09.2019.
- 2. Deliberation on points arising out of the confirmed minutes and actions taken.
- 3. Nabin Baran
- 4. Appointment of Sudha Anjela Dhan in the post of Assistant Professor in Zoology.
- 5. Appointment of Amita Mandi in the post of Assistant Professor in Sanskrit.
- 6. Letter of DPI pertaining to Sri Tilok Kumar Dey, former Guest Lecturer of Sanskrit.
- 7. Formation of Selection Committee for Appointment to the Post of Cashier.
- 8. M.Phil/PhD increment of Teachers.
- 9. Resignation of Sri Kasinath Nandi, GAPTT, Sanskrit
- 10. Leave applications
- 11. AOB with permission of the Chair.

(Dr. Riasanta Bhattacharyya) Principal & Secretary

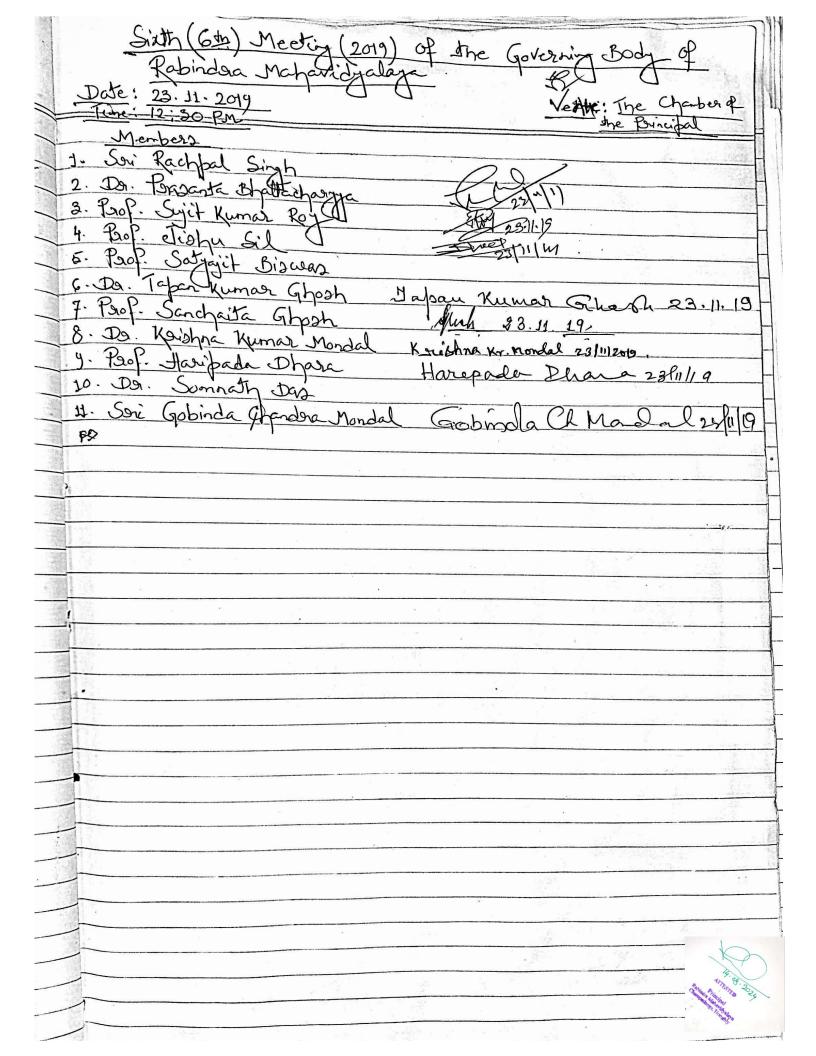
Principal & Secretary

Rabindra Mahavidyalaya

Champadanga, Hooghly (W.B)

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Sixth(6th) meeting of the Governing Body of Rabindra Mahavidyalaya held on 23.11.2019 at 12.30 PM in the Chamber of the Principal of the College.

Members present:-

- 1. Dr. Prasanta Bhattacharyya, Principal & Secretary
- 2. Dr. Sujit Kumar Roy, Nominee of West Bengal State Council of Higher Education
- 3. Prof. Jishu Sil, Government Nominee
- 4. Dr Tapan Kumar Ghosh, University Nominee
- 5. Prof. Sanchaita Ghosh, University Nominee
- 6. Dr. Krishna Kumar Mondal, Teachers' Representative
- 7. Prof. Haripada Dhara, Teachers' Representative
- 8. Sri Gobinda Ch Mondal, Non-Teaching Staff Representative

Prof. Sujit Kumar Roy, Hon'ble Nominee of the West Bengal State Council of Higher Education presided over the meeting.

Item-1: Confirmation of the proceedings of the last meeting of the Governing Body dated 24.09.2019.

The proceedings of the last meeting held on 24.09.2019 were read out and confirmed.

Item-2: Deliberation on points arising out of the confirmed minutes and actions taken.

The Principal informed the House about the action taken in respect of the decisions taken in the last meeting and since none of the members present asked for any change or modification of the proceedings of the last meeting, no deliberation was needed on points arising out of the confirmed minutes.

Item-3: Nabin Baran

With a view to celebrating the 'Nabin Baran' programme in the College, the Principal placed the proposal in front of the members though belated. He also reported that the total funds available for the students for 2019 is Rs.2, 40,947/- and sought permission from the members for organizing the programme. The members discussed the matter thoroughly and unanimously decided that the available funds should be utilized in the following manner:

(i) Nabin Baran - Rs. 45, 000.00

(ii) Saraswati Puja - Rs. 50, 000.00

(iii) College Social - Rs.<u>1, 45,947.00</u>

Total - Rs.2,40,947.00

The members instructed the Principal that the programme should be organized by the present students of the College under the supervision of the Cultural Sub-Committee and the relevant expenses should be sanctioned for payments by the Convenor of the Cultural Sub-committee. The members also instructed the Principal to adhere to the budgeted expenditures

Rabinara Mahavidyalaya Champadanga, Hooghly(W.B) President (oc.

Rabindra Mahavidyalaya Champadanga, Hooghly (W.B)



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NAAC (Cycle-2) Accredited B++ Institution

Ref. No. RM/GB/Meet/213(A)/19

2019-2020

Date 09-12-2010

Meeting Notice

The Seventh(7th) meeting (2019) of the Governing Body of Rabindra Mahavidyalaya will beheld on 17.12.2019 at 12-30 PM in the Chamber of the Principal of the College to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 24.11.2019.
- 2. Deliberation on points arising out of the confirmed minutes and actions taken.
- 3. Land properties of the College lying outside the campus
- 4. College Social and Annual Sports
- 5. Appointment of Bursar
- 6. Computerisation of the Office
- 7. Revamping the IQAC
- 8. Appointment of Dr. Arpan De in the post of Assistant Professor in Physics.
- 9. Appointment of Dr Safiul Alam Mollick in the post of Assistant Professor in Physics
- 10. Joining of Sudha Anjela Dhan in the post of Assistant Professor in Zoology.
- 11. Joining of Amita Mandi in the post of Assistant Professor in Sanskrit.
- 12. Leave applications
- 13. AOB with permission of the Chair.

(Di Prasanta Bhattacharyya)
Principal & Secretary
Principal & Secretary

Rabindra Mahavidyalaya Champadanga • Hooghly

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Seventh (7th) Meeting (2019) of the Governing Rabindera Mahavio Date: 17.12.2019 Time: 12:30 PM Members J: SRI RACHPAL SINGH 2. DR. PRASANTA BHATTACHARYYA 3. PROF. SUJIT THUMAR ROY 4. PROF. JISHU SIL 5. PROF. SATYAJIT BISHAS G. DR. TAPAN KUMAR GHOSH . ahosh 17.12.19 7. PROF. SANCHAITA GHOSH 8. DR. KRISHWA KUMAR MONDAL Knishna K. mondal 17/12/2019. 9. PROF. HARTPADA DHARA Harepade Dhan 17/12/19 Somnath Dar. 13/12/19 10. DR. SOMNATH DAS 11. SRI GOBINDA CHANDRA MONDAL GOBINDA CL MONDE 17:129



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NAAC (Cycle-2) Accredited B++ Institution

Ref. No. RM GB Meet 365 20

2020-2021

Date...31

Meeting Notice

The First(1") meeting (2020) of the Governing Body of Rabindra Mahavidyalaya will be held on 07.08.2020 at 11-00 AM in the Chamber of the Principal of the College to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 17.12.2019.
- 2. Deliberation on points arising out of the confirmed minutes and action taken.
- 3. Pay revision of full-time Teachers, GLI, Librarians and Non-Teaching staff as per ROPA Rule 2019
- 4. Payment to NTS(Casual) and Canteen Staff in the wake of Covid-19
- 5. Extension of Lien in case of Dr. Subrata Roy, Asst. Prof. in Commerce
- 6. Appointment of Debasmita Sardar as Assistant Prof. in Chemistry as per recommendation of WBCSC vide letter No.1960-CSC/BU/(HGL)-11/17, dated 03/07/2020
- 7. Vacancy occurring due to transfer of Prof. Sreyasi Bandyopadhyay, Assistant Prof. in Commerce
- 8. Transfer orders vide i) G.O. No. 103-Edn(CS)/4A-81/2019, dated 28.01.2020 of Dr. Somnath Das, Assistant Professor in Commerce and ii) G.O. No. 111-Edn(CS)/4A-81/2019, dated 28.01.2020 of Dr. Subrata Roy, Assistant Professor in Commerce
- 9. Approval of joining of Dr. Arpan De in the post of Assistant Professor in Physics.
- 10. Approval of joining of Dr Safiul Alam Mollick in the post of Assistant Professor in Physics
- 11. Formation of Selection Committee for appointment of Non-Teaching Staff
- 12. Modification of Sub-committees and formation of Cells
- 13. 20 years continuous service benefit of Sri Uttam Kumar Ghorui, Clerk and Ram Chandra Manna, Skilled Laboratory Worker in Physics
- 14. 10 years continuous service benefit of Sri Binay Kumar Sadhukhan, Accountant
- 15. CAS Screening due in case of Dr. Somnath Das, Assistant Prof. in Commerce(Stage-II to III), Dr. Rabiul Alam, Assistant Prof. in Chemistry(Stage-I to II), Dr. Pirupada Malik, Assistant Prof. in Bengali (Stage-III to Associate Professor), Dr. Atanu Das (Stage-III to Associate Professor) and Dr. Krishna Kumar Mondal, Assistant Prof. in Mathematics (Stage-III to Associate Professor)
- 16. Letter of IC, The University of Burdwan pertaining to Purnima Manna former Guest Lecturer of Sanskrit
- 17. Leave applications
- 18. AOB with permission of the Chair.

Prasanta Bhattacharyya) Principal & Secretary

Principal & Secretary Rabindra Mahavidyalaya Champadanga • Hooghly

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First (1st) meeting 2020 of Date - 07.08.2020 Time -Mambers: -2. 5. I Mendel 7/8/2016 1st (First) meeting 2020 of the Governing Body of Rabindra Mahavidyalaya held on 07.08.2020 at 11 a.m. in the chamber of the Principal of the College.

Members present:

- 1. Prof. Sujit Kumar Roy, (Nominee of the West Bengal State Council of Higher Education)
- 2. Dr. Tapan Kumar Ghosh, (University Nominee)
- 3. Prof. Sanchayita Ghosh. (University Nominee)
- 4. Dr. Krishna Kumar Mondal, (Teachers' Representative)
- 5. Dr. Somnath Das, (Teachers' Representative)
- 6. Sri Gobinda Chandra Mondal, (Non-Teaching Representative)
- 7. Dr. Prasanta Bhattacharyya, (Secretary & Principal)

Prof. Sujit Kumar Roy, Hon'ble Nominee of the West Bengal State Council of Higher Education presided over the meeting.

Item No.01: Confirmation of the proceedings of the last meeting of the Governing Body dated 17.12.2019.

The proceedings of the last meeting held on 17.12.2019 were read out and confirmed.

Item No.02: Deliberation on points arising out of the confirmed minutes and action taken.

The Principal informed the House about the action taken in respect of the decisions taken in the last meeting and since none of the members present asked for any change or modification of the proceedings of the last meeting, no deliberation was needed on points arising out of the confirmed minutes.

Item No.03: Pay revision of Full time Teachers, GLI, Librarians and Non-teaching staff as per ROPA Rule 2019.

The Principal informed the members present that the pay revision of full-time teachers, GLI, Librarians and non-teaching staff as per ROPA 2019 had been carried out as per order and the due approval and ratification was received from the relevant authority in the Department of Higher Education, Govt. of West Bengal.

The House took note of this and appreciated the work done so far specially in the context of the emergency of the situation arising out of Covid-19.

Item No.04: Payments to NTS (Casual) and Canteen Staff in the wake of Covid-19.

The Principal tabled the payments made so far to the Non-Teaching (Casual) and Canteen Staff of the College as per verbal communication in terms of telephonic conversations made with the members of the Governing Body. In the wake of the pandemic and the ensuing economic crisis affecting all and sundry, the spirit had been

Principal & Secretary
Rabingra Mahavidyalaya
Champadanga - Hooghly

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President
Rabindra Mahavidyalaya
Champadai ga, Hooghly (W.B)

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Estd. – 1971



NAAC (Cycle-2) Accredited B++ Institution

Ref. No. RM/GB/Meet/410/21

2020-2021

Date. 05-01-2021

Meeting Notice

The First(1st) meeting (2021) of the Governing Body of Rabindra Mahavidyalaya will be held on 19.01.2021 at 11-00 AM in the Chamber of the Principal of the College to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 07.08.2020.
- 2. Deliberation on points arising out of the confirmed minutes and action taken.
- 3. Change of signatories of various Bank Accounts due to transfer of Dr. Somnath Das.
- 4. Budget 2020-21.
- 5. Purchase of land.
- 6. Chairman of Selection Committee pertaining to promotion of Non-teaching Staff.
- 7. Approval of OP/RC of Teachers with dates and duration.
- 8. Authentication of Register of Appointment from BCW Department.
- 9. CAS of teaching staff.
- 10. Approval of report of Screening Committee regarding CAS of Teachers.
- 11. Approval of the decision of the Finance Committee Meeting held on 19.01.2021.
- 12. Ph.D. increment of Teachers.
- 13. Application for transfer of own seeking by Dr. Rabiul Alam, Asst. Prof. in Chemistry.
- 14. Inclusion of Prof. Sanchaita Ghosh as member of the Finance Committee
- 15. Leave applications
- 16. AOB with permission of the Chair.

r. Prasanta Bhattacharyya) Principal & Secretary



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First (1st) Meeting 2021 of the Governing Body of Rabindra Makavidyalaya Venue - The chamber of the Phincipal Date - 19-01-2021 Time -Members :-1. Sri Rackpal Singh 2. Dr. Phasanta Bhattacharyya 3. Prof. Sujit Kumar Roy. 4. Prof. Tishu Sil. 5. Dr. Japan Kumar Ghosh

6. Prof. Lanchita Ghosh

7. Dr. Krishna Kumar Mondal

8. Dr. Atanu Das.

9. Prof. Haripada Dhara

10. Prof. Batyajit Biswas

11. Eri Gobinda Chandra Mondal.

1st (First) meeting 2021of the Governing Body of Rabindra Mahavidyalaya held on 19.01.2021 at 11 am, in the chamber of the Principal of the College.

Members Present:

- 1. Sri Rachpal Singh (President)
- 2. Prof. Sujit Kumar Roy (Nominee of the West Bengal State Council of Higher Education)
- 3. Prof. Jishu Sil (Government Nominee)
- 4. Prof. Satyajit Biswas (Government Nominee)
- 5. Dr. Tapan Kumar Ghosh (University Nominee)
- 6. Prof. Sanchaita Ghosh (University Nominee)
- 7. Dr. Krishna Kumar Mondal (Teachers' Representative)
- 8. Dr. Atanu Das (Teachers' Representative)
- 9, Prof. Haripada Dhara (Teachers' Representative)
- 10. Sri Gobindra Chandra Mondal (Non-Teaching Representative)
- 11. Dr. Prasanta Bhattacharyya (Secretary & Principal)

Sri Rachpal Singh, Hon'ble President of the Governing Body presided over the meeting

Item No.01: Confirmation of the proceeding of the last meeting of the Governing Body dated 07.08.2020

The proceeding of the last meeting held 07.08.2020 were read out and confirmed.

Item No. 02: Deliberation on points arising out of the confirmed minutes and action taken

The Principal informed the House about the action taken in respect of the decisions taken in last meeting and since none of the members present asked for any change or modification of the proceedings of the last meeting, no deliberation was needed on points arising out of the confirmed minutes.

Item No.03: Change of signatories of various Bank Accounts due to transfer of Dr. Somnath Das

Due to the transfer and resignation of Dr. Somnath Das, the members of the Governing Body unanimously resolved that necessary steps be taken for change in banking operation and the undermentioned bank accounts of the College lying with different banks be operated jointly by Dr. Prasanta Bhattacharyya, Principal & Secretary and either by Sri Rachpal Singh. President of the Governing Body or Dr. Atanu Das, Teachers' Representative of the Governing Body w.e.f. 19.01.2021.

Place of Bank	Name of Bank	A/C No.	Account type	Operators (Signatories)
Champadanga	PNB	561/98	Reserve Fund	a) Prasanta Bhattacharyya &b) Rachpal Singh.
Champadanga	PNB	0164010103822	savings	a) Prasanta Bhattacharyya &b) Rachpal Singh or Atanu Das
Pursurah	SBI	11624297026	savings	a) Prasanta Bhattacharyya & b) Rachpal Singh or Atanu Das
Pursurah	SBI	11624295370	current	a) Prasanta Bhattacharyya & b) Rachpal Singh or Atanu Da

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President
Rabindra Mahavidyalaya
Champadanga, Hooghly (W.B)

2021-2022

RABINDRA MAHAVIDYALAYA



Affiliated to the University of Burdwan

Champadanga, Hooghly, West Bengal, Pin. – 712401

Estd. - 1971

NAAC (Cycle-2) Accredited B++ Institution



Meeting Notice

Date 03 - 03 - 2022

on 14.03.2022 at 11-00 AM in the Chamber of Board Room of the College to transact the following items of business. Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 07.08.2020.
- 2. Deliberation on points arising out of the confirmed minutes and action taken.
- 3. Selection of Acting President
- 4. Selection of Bursar
- 5. Change of signatories of various Bank Accounts
- 6. Approval of the decisions of the Finance Sub-committee dated 19.01.2021
- 7. TDA Project
- 8. Green Campus
- 9. Purchase of goods and availing service during pandemic
- 10. Application of Sri Binay Kumar Sadhukhan, Accountant (additional charge of Head Clerk)
- 11. Application of Sri Uttam Kumar Ghouri, Clerk (additional charge of Cashier)
- 12. Sub-Committees & Cells
- 13. Budget 2021-22
- 14. Golden Jubilee Celebration
- 15. Retirement of Sri Ram Chandra Manna, Skilled Laboratory Worker(Physics)
- 16. Ph.D benefit of Dr. Shuvojit Mondal, Assistant Professor of Mathematics
- 17. Resignation of Dr. Subrata Roy, Assistant Professor in Commerce
- 18. Requisition to WBCSC
- 19. Confirmation of service of teachers
- 20. Change of surname of Dr. Sadananda Nayak, Assistant Professor in Statistics
- 21. General Transfer of own seeking
- 22. CAS of Teachers
- 23. Confirmation of OP/RC/FDP of Teachers
- 24. MRP of Teachers
- 25. Revamping the IQAC
- 26. Teaching assignment of Principal at RRGU
- 27. MoU between College & EduBridge
- 28. Institutional e-mail ID of Teachers
- 29. Application of Saumabha Gupta, Library Peon for lien on service
- 30. Leave applications
- 31. Change of Signatories of NSS Programme Officers (Unit I, II & III)

32. AOB with permission of the Chair.

Rabindra Mahavidyalaya Champadanga, Hooghly (W.B) Prasanta Bhattacharyya

Principal & Secretary
Principal & Secretary

Rabindra Mahavidyalaya

Phone : (03212) 255104 / E-mail : principal@rabindramahavidyalaya.org ndramahavidyalaya.org

First (1st) Meeting 2022 of the governing Body of Rabindra Mahavidyalaya venue: The chamber of Date: 14-03-2022 the Board Room Time: Members:-1. Sti Ramendu Singha Ray 14/03/22 2. Dr. Prasanta Bhattacharyya 3. Prof. Sujit Kumar Roy 4. Prof. Jishu Sil 5. Dr. Tapan Kumar Ghosh 6. Prof. Sanchita Ghosh 7. Dr. Krishna Kumar Mondal 8. Dr. Atamu Das m 14.03.2022 9. Prof Haripada Dhara a- 14/3/2022 10. Prof. Satyajit Biswas 11. Sri Gobinda Chandra Mondal

Proceedings of the First (1st) Meeting (2022) of the Governing Body of Rabindra Mahavidyalaya held on 14.03.2022 at 11 a.m. in the Board-Room of the College.

Members Present:

- Sri Ramendu Singharoy (President)
- 2. Prof Sujit Kumar Roy (Nominee of the West Bengal State Council of Higher Education)
- 3. Prof Jishu Sil (Government Nominee)
- 4. Prof Satyajit Biswas (Government Nominee)
- 5. Dr. Tapan Kumar Ghosh (University Nominee)
- 6. Prof Sanchaita Ghosh (University Nominee)
- 7. Dr Krishna Kumar Mondal (Teachers' Representative)
- 8. Dr. Atanu Das (Teachers' Representative)
- 9. Prof. Haripada Dhara (Teachers' Representative)
- 10. Sri Gobinda Chandra Mondal (Non-Teaching Representative)
- 11. Dr. Prasanta Bhattacharyya (Secretary & Principal)

Sri Ramendu Singharoy, Hon'ble President of the Governing Body presided over the meeting

Since the last President of the Governing Body late Rachpal Singh, the former MLA of Tarakeswar; Hooghly had breathed his last on 08.07.2021, all the members expressed their heartfelt condolence, remembered the vital contributions he made during his tenure as President and observed a one-minute silence as a way of paying homage to his departed soul.

The normal proceedings of the meeting began after this.

Item No. 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 19.01.2021

The proceedings of the previous meeting held on 19.01.2021 were read out and confirmed.

Item No. 2. Deliberation of the points arising out of the confirmed minutes and action taken.

The Principal informed the House about the points arising out of confirmed minutes and the following action taken, but the House asked for some modifications as far as the proceedings of the last meeting were concerned.

- a) Regarding Item No. 07, the members opined that barring the exceptional state of affairs during the pandemic, the once in an academic year.
 - The Principal informed in this regard that taking advantage of the online mode of work and classes, parallel and compensatory class routines or work schedule had been set for Teachers and Librarians participating in each such course. A departmental record was also maintained in this regard.
- b) Regarding Item No.- 04 the members also requested the Principal for making arrangements of presentation of the Financial Budget well in advance and at the beginning of each financial year.

Item No. 3 . Selection of Acting President.

The new President, Sri Ramendu Singharoy, MLA Tarakeswar-Hooghly, appointed by the Department of Higher Education, Govt. of West Bengal vide G.O. No. 1109-Edn (CS)/4C-167/2021, dated 12.11.2021 was informed by the members that in case of his absence during the GB meetings – given the busy schedule of a public office bearer.

Principal & Secretary
Rabindra Mahavidyalaya
Champadanga • Hooghly

11: 35: 22-y

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President
Rabindra Mahavidyalaya
Champadanga, Hooghly (W.B)



Affiliated to the University of Burdwan Champadanga, Hooghly, West Bengal, Pin. - 712401



(Cycle-2) Accredited B++ Institution

Ref. No...RM/16.B/98/22

2022-2023

Date... 22.08.2

Meeting Notice

The Second (2nd) Meeting (2022) of the Governing Body of Rabindra Mahavidyalaya will be held on 30.08.2022 at 12-00 Noon in the Chamber of the Principal of the College to transact the following items of business.

Members are requested to attend the meeting.

Items:-

- 1. Confirmation of the proceedings of the last meeting of the Governing Body dated 14.03.2022.
- 2. Deliberation on points arising out of the confirmed minutes and action taken.
- 3. Head Clerk & Cashier additional charge.
- 4. Opening of Geography Science (Hons).
- 5. Puja Vacation, 2022.
- 6. Golden Jubilee Celebration.
- 7. MRP Asset Clearance Certificate to be issued to Pls.
- 8. CAS Screening.
- 9. Transfer of Teacher/Librarian.
- 10. Rectification of Pay Fixation Memo of Dr. Rabiul Alam.
- 11. Remuneration of Casual NTS.
- 12. OP/RC of Teachers/ Librarians
- 13. Land Monitoring and Ethics Sub-Committees.
- 14. MoU between College and Agencies.
- 15. Distribution of works of Full Time NTS
- 16. Deposit College Fund in College Co-Operative
- 17. School of Languages.
- 18. Recommendations of the Finance Sub-Committee.
- 19. Budget- 2022-2023
- 20. Application for the post of Principal.
- 21. Leave.
- 22. AOB with permission of the Chair.

President Rabindra Mahavidyalava Champadanga, Hooghly (W.B)

Prasenta Bhattacharyya) Principal & Secretary Rabindra Mahavidyalaya Champadanga. Hooghly

Principal & Secretary Rabindra Mahavidyalaya Champadanga · Hooghly



Second (2nd) Meeting 2022 of the Governing Body of
Rabindra Makaridy along

Venue: Board Room

Venue: Board Room Tim: 12 noon Members :-1. Sri Ramendu Singka Roy 2. Dr. Prasanta Bhattacharyya 3. Prof. Sujit Kumar Roy 4. Prof. Vishu Sil 5. Dr. Japan Kumar Ghosh 6. Prof. Sanckita Ghost. F. Dr. Krishna Kumar Mondal. ram Ter 30/08/2022 8. Dr. Hann Das a 30/08/22 9. Prof. Haripada Dhara 10. Prof. Satyajit Biswas. 11. Sri Gobinda Chaudra Mondal. Mar Och

had also been submitted at the UGC-ERO and mentioned hereby with relevant details in the following table, and resolved that they might thus be issued a Completion Certificate as a formal way of acknowledging their Project Work and the related and mandatory aspect of asset submission.

SI. No.	Name of Principal Investigator and Subject Area of Research	Plan Period (UGC Five year Plan)	Grant Amount Allocated and Received (Rs)	Assets submission done of (Rs)	Asset Types
-, 1	Dr. Susmita Sengupta Subject: Geography File no:PSW-126/11-12 (ERO)	XI th	Allocated: 61,500 / Received: 43,250	25,000/	Books
2	Dr. Pampa Mukherjee Subject: Bengali File no:PHW-210/11-12 (ERO)	XI th	Allocated: 1,33,000 / Received: 96,500	60,000	Books (30,000/) and Equipments (30,000/)
3	Dr. Atanu Das Subject: Physical Education File no: PHW – 044 / 13-14 (ERO)	XII th	Allocated: 1,90,000 / Received: 1,40,000/	90,000/	Books and Journals (25,000/) and Equipments (65,000/)
4	Dr. Paritosh Chandra Sinha Subject: Commerce File no:PHW – 043 / 13-14 (ERO)	XII th	Allocated: 1,55,000 / Received: 1,32,500/	1,10,000/	Books and Journals (60,000/) and Equipments (50,000/)
5	Dr. Somnath Das Subject: Commerce File no:PHW – 034 / 14-15 (ERO)	XII th	Allocated: 1,90,000 / Received: 1,55,000/	1,20,000/	Books and Journals (40,000/) and Equipments (80,000/)
6	Dr. Pirupada Malik Subject: Bengali File no:PHW – 042 / 13-14 (ERO)	XII th	Allocated: 2,00,000 / Received: 1,62,500/	1,25,000/	Books and Journals (60,000/) and Equipments (65,000/)

Item No. 8. CAS Screening

8(A). CAS benefits regarding Promotion / Increment of the following teachers were read out and considered (Stage -II Assistant Professor to Stage - III Assistant Professor)

SL No	Name of the Teacher	Department	Date of Joining	Date of M.Phil./ Ph.D.	Date of Promotion/	Level of Promotion/ Placement	
1,	Prof. Sujata	Tr'				From	То
Bandopadhyay	History	01.07.1999	-	01.07.2010	Assistant Professor Stage-II	Assistant Professor Stage-III	

President
Rabindra Mahavidyalaya
Champadanga, Hooghly (W.B)

Principal & Secretary
Rabindra Mahavidyalaya
Champadanga • Hooghly

Pag

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President
Rabindra Mahavidyalayad
Champadanga, Hooghly (W.B)



Affiliated to the University of Burdwan Champadanga, Hooghly, West Bengal, Pin.-712401 Estd.- 1971



Ref. No. R.M/37(1)/23

2022-2023

Date. J.3/2.1.2

Meeting Notice

In consultation with the President, it is hereby notified that the First (1st) Meeting (2023) of the Governing Body of Rabindra Mahavidyalaya will be held on 25.02.2023 at 12-00 Noon in the Board-Room of the College to transact the following items of business.

Members are requested to attend the meeting.

Items:

- Confirmation of the proceedings of the last meeting of the Governing Body dated 30. 08.2022
- Deliberation on points arising out of the confirmed minutes and action taken.
- Newly Selected IQAC. 3.
- Uploading of AQARs 4.
- Retirement of Soma Roy, Lady Attendant 5.
- Online Leave 6.
- Transfer of PF 7.
- Report of Court Orders 8.
- **Security Arrangements**
- 10. OP/RC of Teachers / Librarians
- 11. Prayer by SACT for Study Leave
- 12. Resignation of Dr. Prasanta Bhattacharyya from the post of Associate Professor, English
- 13. Requisition to WBCSC
- 14. Letter of Dr. Uday Kumar Khan, Associate Professor in Physics
- 15. Conversion of Full Time Teaching Post in Economics to Microbiology
- 16. Approval for e-Tender regarding construction
- 17. Leave
- 18. AoB with permission of the Chair

Dr. Prasanta Bhattacharyya) Principal & Secretary Rabindra Mahavidyalaya Champadanga. Hooghly

Principal & Secretary Rabindra Mahavidyalaya Champadanga - Hooghly

Jan James

President Rabindra Mahavidyalaya Champada - ~ 3. 14



The First (1st) Meeting 2022 of the Governing Body of Rabindra Mahavidyalaya Date: 25-02-2023 Venue ; Board Room Time: 12 20021 Members :-1. Sri Ramendu Sinharoy 2. Dr. Prasanta Bhattacharyya 3. Prof Sujit Kumar Roy 4. Prof Jishu Sil 5. Dr. Tapan Kumar Ghosh 6. Prof. Sanchaita Ghosh Kguishna Kr. Mondal 25/19. Aram Oar 25/02/23 7. Dr. Krishna Kumar Mondal 8. Dr. Atamu Dows Harepala Dhave 25/2/23 9. Prof. Haripada Dhara 10. Prof. Satyajit Biswas 11. Sri Gobinda chandra Mondal Gobind

2022-2023

Proceedings of the First (1st) Meeting (2023) of the Governing Body of Rabindra Mahavidyalaya held on 25.02.2023 at 12 Noon in the Board-Room of the College.

Members of the Governing Body:

- 1. Sri Ramendu Sinharoy (President)
- 2. Dr. Prasanta Bhattacharyya (Principal & Secretary)
- 3. Prof. Sujit Kumar Roy (Nominee of the West Bengal State Council of Higher Education)
- 4. Prof Jishu Sil (Government Nominee)
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- 6. Dr. Tapan Kumar Ghosh (University Nominee)
- 7. Prof. Sanchaita Ghosh (University Nominee)
- 8. Dr. Krishna Kumar Mondal (Teachers' Representative)
- 9. Dr. Atanu Das (Teachers' Representative)
- 10. Prof. Haripada Dhara (Teachers' Representative)
- 11. Sri Gobinda Chandra Mondal (Non-Teaching Representative)

Sri Ramendu Sinharoy, Hon'ble President of the Governing Body, presided over the meeting.

Item No. 01. Confirmation of the proceedings of the last meeting of the Governing Body

The proceedings of the last meeting held on 30.08.2022 were read out and confirmed.

Item No. 02. Deliberation on points arising out of the Confirmed minutes and action taken

The Principal informed the House about the action taken in respect of the decisions taken in the last meeting and since none of the members present asked for any change or modification of the proceedings of the last meeting, no deliberation was needed on points arising out of the

Item No. 03. Newly Selected IQAC.

The Principal informed the House that in a meeting of the Teachers' Council dated 06.01.2023, the IQAC of the College had been newly selected following the template provided by the NAAC in its guidelines. The details were tabled and the members of the Governing Body approved of

Principal & Secretary Rabindra Mahavidyalaya Champadanga · Hooghly

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President Rabindra Mahavidyalaya Champadanga, Hooghly (W.B)



Affiliated to the University of Burdwan Champadanga, Hooghly, West Bengal, Pin.-712401 Estd.- 1971



Ref. No. R.M/37(1)/23

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Dr. Prasanta Bhattacharyya) Principal & Secretary Rabindra Mahavidyalaya Champadanga. Hooghly

Principal & Secretary Rabindra Mahavidyalaya Champadanga - Hooghly

Jan Jane



The First (1st) Meeting 2022 of the Governing Body of Rabindra Mahavidyalaya Date: 25-02-2023 Venue ; Board Room Time: 12 20021 Members :-1. Sri Ramendu Sinharoy 2. Dr. Prasanta Bhattacharyya 3. Prof Sujit Kumar Roy 4. Prof Jishu Sil 5. Dr. Tapan Kumar Gihosh 6. Prof. Sanchaita Ghosh Kgrishna Kr. Mondal 25/2/29
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Principal & Secretary Rabindra Mahavidyalaya Champadanga · Hooghly

President Rabindra Mahavidyalaya Champadanga, Hooghly (W.B) Page- 1 of 10